G. R. S. IX—5]

Previous references 1923 (CB)

File No. 210/23

Serial Nos 11, 12, 13

Later references

CB. 100-24-3105

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 11, 12, 13

Part B for January 1925

SUBJECT

Training to Accounts Probationers

To The Comptroller, Mysore Govt
No 1702 Dt 19/1/25

Approves of the Course of training prescribed by the Comptroller & states that the question of attaching one of the Probationers to the Railway Audit Deptt will be considered later on.

General and Revenue Secretariat.

CB File No. 210 of 1923

Serial No.	
11	From The Comptroller to Govt No 744/F.S.& S. 3.1.25 States that the Accounts Probationers will be trained in the account work relating to Civil, Public Works and Industrial Departments and suggests that one of the 3 Probationers may be attached to the Railway Audit Office for training in the Railway Accounts.
12	From The Comptroller - No 749/F.S.& S. 5.1.25 forwards copy of office order issued by him prescribing the course of training to be undergone by the Account Probationers. Submitted for orders about attaching a Probationer to the Railway Audit Office for training. 7/1/25. 7.1.25

Fe
1441/24

Ch Sec)
The course of training prescribed appears to be quite suitable. K sees no objection to proposed remarks 8/1/25

No remarks
Govt
10.1.25

may be issued.

The question regarding arrangements to be made in this Dept may be considered after they have finished their general training. (all arrangements to be made in this Dept)

NOTE—Contn. Sheet

Serial No. 1196.

Order may issue approving of the course of training prescribed by the Comptroller and it may be stated that the question of sending one of the probationers to the Ry. Audit Department will be settled later.

12 JAN 1925

Draft

13/1

Draft G.O. is submitted.

Draft 15.1.25.

16/1

17.1.25

G.O. no. 1702 dt 19.1.25.

13

Approves of the course of training prescribed by the Comptroller & states that the question of attaching one of the Probationers to the Railway Audit Deptt will be considered later on.

13

29341

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

CB 1192

In reply please refer to No. 744/ES

Comptroller's Office, Bangalore,

Dated the 3rd January *1925*.

CB 210-23-11

K. Matthan Esq., B.A.,
Chief Secretary to the Government of Mysore,
B a n g a l o r e.

5. JAN. 1925

With reference to your D.O. letter No.1532/C.B. dated the 31st December 1924, regarding the posting of three Accounts Probationers for admission to the Non-Civil Service cadre of Assistant Comptrollers, I have the honour to state that Messrs. V.T. Srinivasan and B.V.Narayana Reddy reported themselves for duty in this office yesterday fore-noon and Mr. Y. Subramanyam this day. They will be trained in the account work relating to Civil, Public Works and Industrial Departments.

(2) I would suggest one of the three Probationers being attached to

29469

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

In reply please refer to No. 749 ES

Comptroller's Office, Bangalore,

Dated the 5th January *192*5.

...tthan Esq., B.A.,
...hief Secretary to the Government of Mysore,
. B a n g a l o r e.

CS. 1196
C.B. 2023-12

In continuation of this office letter No.744/ES dated 3rd January ...ting the arrival of the three Probationers posted for training to the Accounts Department in Government Order No.1532/G.B. dated 31st December 1924, I have the honour to forward herewith for the information of Government a copy of Office Order No.232/ES dated 5th January 1925 issued by me prescribing the course of training to be undergone by the Account Probationers.

I have the honor to be,
Sir,
Your most obedient servant,
J. Satyanarayana Rao
Comptroller

CV 1150/1.

Office Order No.232 Es. dated 5th January 1925.

The Accounts Probationers will spend not less than six weeks at the State Huzur Treasury in order to see the initial stages of the building up of accounts. The period will extend over the compilation of two monthly sets of accounts, the second set being prepared by the Probationers themselves and checked by the Treasury staff. They will prepare themselves for the next Accounts Higher Examination ~~and study Accounts Higher Examination~~ and study Mysore Account Codes, Volume I (with appendices and forms) and II and the Mysore Service Regulations for this purpose. During this period they may attend the respective sections of the Office with a view to acquaint themselves with the registers kept, the detailed procedure adopted for compilation and audit etc.

2. After the May Examination is over, they may learn the detaile work of the audit sections of this office and the subordinate divisio al offices somewhat in the following order and devote to the work of each section approximately the time noted against each.

Treasury Audit Department (including TA)	2 months
Industrial Audit Department	2 months
The Offices of Executive Engineers Bangalore and Water Supply Divisions including a sub-divisional office)	1½ months
Work Audit Section	2 months
C.P.S. Audit	Half a month
Gazetted Audit Savings Bank and Provident Fund audit sections	A months & a half
Deposits, Loans, and advances	1 months
LAD including both local & outside audit	1½ months
Books, budget and resource	1 month
Railways (Open Lines and Constructions, including workshops and stores)	4 months.

In all about 18 months.

3. Arrangements for training the probationers in any outside office or in a firm of Chartered Accountants, a Bank, etc. will be mad later on with the sanction of Government as and when necessary.

4. The Deputy and Assistant Comptrollers in charge of several sections and the Special Account Officer will draw up the details of the several items of work in their respective sections and the time t be devoted to each item. The programme should be drawn up so that th Probationers may be allowed to see every process of work and do with their own hands every important iten The probationers should freely

consult

consult the Officers in charge of the departments to which they are attached from time to time and get all their doubts cleared.

5. The Probationers will submit fortnightly diaries on the 1st and 3rd Mondays of each month to the Comptroller through the Gazetted Officers in charge of the Sections, showing clearly the work done and the portions of the Codes and Books studied.

for Accounting Unit

Comptroller.

EB
5/4/25

MSR/5-1

G.R.S. VI G 34]

SUBJECT.....

.....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the 192 .

Date of issue.... 19/1/25

Signed by Sri. H. Venkatesa Iyengar.

May this be

i Printed ?

ii treated as a standing order ?

iii published in the Gazette, English Part ?

iv translated ?

v placed at the disposal of the press ?

vi published in the Gazette, Kannada Part ?

Section C.B

File No. 210-23

Serial No. 13

Proceedings of the Government of His Highness the Maharaja of Mysore

Read—

G.O. no 1557 | C.B 210-23-6 & 2nd Jan. 25 sanctioning the appointment of three Account Probationers for admission to the non-Civil service cadre of Assistant Comptrollers.

2. Letter no 744 | E.S. & 3rd Jan. 25 from the Comptroller to Govt proposing that one of the 3 Probationers may be attached to the Railway Audit Office for training in the Railway Accounts.

Order Thereon No

3. Letter no 749 | E.S. & 5th Jan. 25 from the Comptroller submitting copy of Office Order no. 232 | E.S. & 5.1.25 issued by him prescribing the course of training to be undergone by the Account Probationers.

Order Sec 1782/C.B.21-23
D 19/1/25

The course of training prescribed by the Comptroller is approved.

The question of attaching one of the probationers to the Railway Audit Dept will be considered later on.

17.1.25

Rec 16/1 Chief Secretary.

To

The Comptroller to your

Copy to Fin. Secretary

Hist.
15.1.25.

List of enclosures.

Copied by

Examined by

WD 1883—GPB—1,000,00—21-12-24